

TIME TRIAL

An event conducted within or independently of a meet where the swimmer races against the clock to establish an official time. USA Swimming Rulebook Glossary

So you've been assigned as a time trials referee – now what??

The Referee is responsible for the fair and efficient conduct of Time Trial sessions in accordance with the Rules and meet announcement.

Phases of the meet

Some Lessons Learned and (my) best practices

BEFORE THE MEET THE MEET ANNOUNCEMENT

Understand the boundaries of the Time Trial – events, timing, restrictions

SCY Time Trials will be conducted for all swimmers who enter and compete in individual events, provided there is sufficient time between the end of the preliminary session and the start of warm-ups for the final session. Time Trial entries will only be taken onsite at the Clerk of Course and, at the discretion of the Meet Referee, through OME.

Short Course Yards Time Trials

Time Trials will be conducted for all swimmers who enter and compete in individual events during the meet provided there is sufficient time between the end of the preliminary session and the start of warm-ups for the final session.

- ♦ A swimmer is limited to a maximum of two Time Trials during the course of the Championships.
- The Time Trial entry deadline shall be one hour prior to the estimated/published conclusion of that days preliminary session.
- Entry fees for Time Trials are the same as those established for the Championships.
- The order for Time Trials shall be that day's events, followed by the remaining events in the meet, followed by the previous day's events.
- Distance freestyle events will typically be offered on only one day of the meet as determined by the Meet Referee and announced at the Technical Meeting.

BEFORE THE MEET LOGISTICS: MEET HOST

Contact and work with the meet host:

- Who will be assisting (admins, cashier, runners, announcer)?
- What tools are available (printer, computer, sign-up sheets, power)?
- Does the meet host already have a process?
- Meet Manager set up and operation
- Sign-up times, time after main session before time trials start
- How will payments be made?
- Metric for printing session programs



BEFORE THE MEET LOGISTICS: MEET HOST

1	Is there a time trials meet announcement?	yes 0 included in meet announcement
2	Which organization issues the sanction?	USA Swimming
3	What is the maximum time allowed for time trials each day?	1 hour
4	How many time trials can an athlete enter for the meet?	2
5	Is there a daily limit (above the max events per day)?	up to 2 (max for meet)
6	Who is assisting (host) collecting money, etc?	club
7	Are there signup forms available (or should I send some)?	I have mine
8	Sign-ups only on deck (i.e. no OME)?	yes
9	What time do time trials signups start? (9:30 am)?	90 minutes before session
10	When do time troals entries close (an hour before the published session finish time)?	an hour before
11	Can I do my own event numbering (e.g. 1xx for first day, 2xx for second day, etc.)?	yes
12	I'd like to take entries for any future day (not just the current day).	yes
13	What is the fee for time trials?	\$20 for individual \$40 for relays
14	Are officials are counting long distance by default? (i.e. can an athlete or coach count?)	by default
15	Is there a logo file for the meet?	yes

Time Trials Referee

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BEFORE THE MEET EVENTS

Determine which events are included in the time trials and the order:

- Typically limited to those events in the main meet (there are exceptions)
 - If no 50 LCM of strokes, suggest 50 splits in 100 M events
- Order is typically the current day, followed by the next days, ... wrapping around (there are exceptions)
- How are time trial events numbered?
- One or two pools for time trials? (variations)

Determine which athletes are eligible for time trials

BEFORE THE MEET EVENTS

				151			a subserved and			. 6	11		and the second second	
		Events	Time	heat interval	per heat		Women's	Stroke	Men's	-	Women's	Stroke	Men's	
	01	W 200 Butterfly	02:25.00	00:30.00	02:55.00		01	200 Butterfly	02		34	50 Freestyle	35	
	02	M 200 Butterfly	02:12.00	00:30.00	02:42.00		03	100 Breaststroke	04		.09	100 Freestyle		č /
	03	W 100 Breaststroke	01:22.00	00:30.00	01:52.00	1= =	05	800 Freestvle	36		23	200 Freestyle	24	1
	04	M 100 Breaststroke	01:02.00	00:30.00	01:32.00	YTYT	07	200 Medley Relay	08	TVT	VIVIVIV	200 1 375H'S 107H BU		
	05	W 800 Freestyle	09:12.00	00:45.00	09:57.00		09	100 Freestyle	10		05	800 Freestyle	36	
	06	M 1500 Freestyle	16:22.00	00:45.00	17:07.00	H B	11	400 IM	12		00	oooneestyle	50	
	07	W 200 Medley R	02:12.00	00:45.00	02:57.00	4.4.4.4					4.2			
	08	M 200 Medley R	02:00.00	00:45.00	02:45.00		13	800 Free Relay	14		43	50 Backstroke	44	HEA !
	09	W 100 Freestyle	01:02.00	00:30.00	01:32.00	NY U.S. OLYM		400 Freestyle	16					
	10	M 100 Freestyle W 400 IM	00:56.00	00:30.00	01:26.00	and T	17	100 Butterfly	18		19	200 Backstroke	20	
	11		05:08.00	00:30.00	05:38.00 05:11.00		19	200 Backstroke	20		39	amāŭ Birtierilyma		
	12 13	M 400 IM W 800 Free R	04:41.00 08:41.00	00:30.00 00:45.00	09:26.00		21	200 Free Relay	22	inder S	17	100 Butterfly	18	
	13	M 800 Free R	07:59.00	00:45.00	09.20.00	Sec. 2	23	200 Freestyle	24		- 01d. 6	200 Entitler By 23		
	15	W 400 Freestyle	04:28.00	00:30.00	04:58.00	101 - TO -	25	100 Backstroke	26	1 003	41	50 Breaststroke	42	
	16	M 400 Freestyle	04:10.00	00:30.00	04:40.00	1 1	27	200 Breaststroke	28	e 200	Non and a second	100 Breaststroke	1	
	17	W 100 Butterfly	01:05.00	00:30.00	01:35.00		29	400 Free Relay	30	1	27	200 Breaststroke	28	
	18	M 100 Butterfly	01:00.00	00:30.00	01:30.00	at a star	31	200 IM	32		31	200 HM	all and and	
1	19	W 200 Backstroke	02:21.00	00:45.00	03:06.00	1001	33	1500 Freestyle	06	100	11	400 IM	12	
	20	M 200 Backstroke	02:10.00	00:45.00	02:55.00	11	34	50 Freestyle	35		07	200 Medley Relay	12	- T
A -	21	W 200 Free R	01:55.00	00:45.00	02:40.00	120	34		35				20	
	22	M 200 Free R	01:40.00	00:45.00	02:25.00	/言口		400 Medley Relay			37	400 Medley Relay	38	-
	23	W 200 Freestyle	02:08.00	00:30.00	02:38.00		39	50 Butterfly	40			200 Free Relay	22	
	24	M 200 Freestyle	01:58.00	00:30.00	02:28.00		41	50 Breaststroke	42		29	400 Free Relay	30	
	25	W 100 Backstroke	01:07.00	00:45.00	01:52.00	-	43	50 Backstroke	44		13	800 Free Relay	14	
<	26	M 100 Backstroke	01:00.00	00:45.00	01:45.00	- /	NOTE	50 m events swim first	on Day 5		NOTE	50 m events swim first	on Day 5	
	27	W 200 Breaststroke	02:41.00	00:30.00	03:11.00		NOTE	800 Free, 800 FR and 1500 Fr	ee on Day 2 only		NOIE	800 Free, 800 FR and 1500 Fr	ee on Day 2 only	
		Time Trials Referee			12									7

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BEFORE THE MEET EVENTS

			1- 0		U.S. DLY	PIC TEAM TRIALS - SWIMMIN	IR Out	_	10 mm		
	W 100 Butterfly					_	And the second	rder of Events			
Day 1	W 400 Freestyle						1	lable to save total tim			
	M 100 Breastroke			Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	M 400 Freestyle				•	AND AND AND A DATE OF A DA	•	W 200 Breaststroke	•	M 100 Butterfly	W 50 Freestyle
	M 200 Freestyle			and the second second second second	NEW WEIGHERSON	W 100 Backstroke	M 100 Freestyle	M 200 Backstroke	W 50 Freestyle	W 200 IM	M 50 Freestyle
	M 400 IM			M 100 Breastroke	W 100 Breastroke	M 200 Butterfly	W 100 Freestyle	W 200 Butterfly	W 200 Backstroke	W 100 Butterfly	W 100 Butterfly
Day 2		long distance		M 400 Freestyle	M 100 Backstroke	M 100 Freestyle	M 200 Breaststroke		M 200 IM	W 400 Freestyle	W 400 Freestyle
	M 100 Backstroke			M 200 Freestyle	W 200 Freestyle	W 100 Freestyle	W 200 Breaststroke	M 200 IM	M 100 Butterfly	M 100 Breastroke	M 100 Breastroke
	W 200 Freestyle			M 400 IM	W 400 IM	M 200 Breaststroke	M 200 Backstroke	M 100 Butterfly	W 200 IM	M 400 Freestyle	M 400 Freestyle
	W 400 IM			W 100 Breastroke	W 100 Backstroke	W 200 Breaststroke	W 200 Butterfly	W 200 IM	W 100 Butterfly	M 200 Freestyle	M 200 Freestyle
	W 100 Backstroke			M 100 Backstroke	M 200 Butterfly	M 200 Backstroke	W 200 Backstroke	W 100 Butterfly	W 400 Freestyle	M 400 IM	M 400 IM
	M 800 Freestyle			W 200 Freestyle	M 100 Freestyle	W 200 Butterfly	M 200 IM	W 400 Freestyle	M 100 Breastroke	W 100 Breastroke	W 100 Breastroke
	M 200 Butterfly			W 400 IM	W 100 Freestyle	W 200 Backstroke	M 100 Butterfly	M 100 Breastroke	M 400 Freestyle	M 100 Backstroke	M 100 Backstroke
	M 100 Freestyle			W 100 Backstroke	M 200 Breaststroke	M 200 IM	W 200 IM	M 400 Freestyle	M 200 Freestyle	W 200 Freestyle	W 200 Freestyle
Day 4	W 1500 Freestyle			M 200 Butterfly	W 200 Breaststroke	M 100 Butterfly	W 100 Butterfly	M 200 Freestyle	M 400 IM	W 400 IM	W 400 IM
	W 100 Freestyle			M 100 Freestyle	M 200 Backstroke	W 200 IM	W 400 Freestyle	M 400 IM	W 100 Breastroke	W 100 Backstroke	W 100 Backstroke
	M 200 Breaststroke			W 100 Freestyle	W 200 Butterfly	W 100 Butterfly	M 100 Breastroke	W 100 Breastroke	M 100 Backstroke	M 200 Butterfly	M 200 Butterfly
	W 200 Breaststroke			M 200 Breaststroke	W 200 Backstroke	W 400 Freestyle	M 400 Freestyle	M 100 Backstroke	W 200 Freestyle	M 100 Freestyle	M 100 Freestyle
Day 5	M 200 Backstroke			W 200 Breaststroke	M 200 IM	M 100 Breastroke	M 200 Freestyle	W 200 Freestyle	W 400 IM	W 100 Freestyle	W 100 Freestyle
	W 200 Butterfly			M 200 Backstroke	M 100 Butterfly	M 400 Freestyle	M 400 IM	W 400 IM	W 100 Backstroke	M 200 Breaststroke	M 200 Breaststroke
	W 200 Backstroke			W 200 Butterfly	W 200 IM	M 200 Freestyle	W 100 Breastroke	W 100 Backstroke	M 200 Butterfly	W 200 Breaststroke	W 200 Breaststroke
Day 6	M 50 Freestyle	long distance		W 200 Backstroke	W 100 Butterfly	M 400 IM	M 100 Backstroke	M 200 Butterfly	M 100 Freestyle	M 200 Backstroke	M 200 Backstroke
	M 200 IM			M 200 IM	W 400 Freestyle	W 100 Breastroke	W 200 Freestyle	M 100 Freestyle	W 100 Freestyle	W 200 Butterfly	W 200 Butterfly
	M 100 Butterfly			M 100 Butterfly	M 100 Breastroke	M 100 Backstroke	W 400 IM	W 100 Freestyle	M 200 Breaststroke	W 200 Backstroke	W 200 Backstroke
Day 7	W 200 IM			W 200 IM	M 400 Freestyle	W 200 Freestyle	W 100 Backstroke	M 200 Breaststroke	W 200 Breaststroke	M 200 IM	M 200 IM
	W 800 Freestyle			M 50 Freestyle	M 50 Freestyle	M 50 Freestyle	M 50 Freestyle	M 50 Freestyle	M 200 Backstroke	M 50 Freestyle	M 100 Butterfly
Day 6	W 50 Freestyle			W 50 Freestyle	W 50 Freestyle	W 50 Freestyle	W 50 Freestyle	W 50 Freestyle	W 200 Butterfly	W 50 Freestyle	W 200 IM
Day 8	M 1500 Freestyle				M 800 Freestyle				M 800 Freestyle		
					W 800 Freestyle				W 800 Freestyle		
					W1500 Freestyle				W1500 Freestyle		
					M 1500 Freestyle				M 1500 Freestyle		

Time Trials Referee

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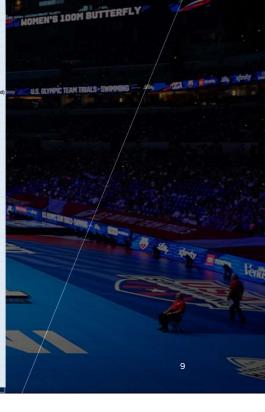
BEFORE THE MEET SESSION SETUP

Time Trials Referee



Setup session template to facilitate planning of individual sessions as entries are received.

					Start Time	11:30:00				
	A CONTRACTOR							_	Combined	-
2024 U SA	SWIMMING OLYMPIC TEA	AM TRIAL	S TIME	RIALS						
	Indianapolis,	IN			1	Saturday				
	Saturday - Jun 15	5, 2024				une 15, 2024				
							Inst	ructions -		-
Star	t time 30 minutes after finis	sh of mor	rning hea	ts	Enter day and	start time above	, Enter event n	umber below in t	he order to be swum plus the nu	mber
					Change Com	pined to N for eac	ch event unless	it's combined w	th the previous event. If combin	ing e
	Competition Pool Clears			11:25 AM	slowest event	first. Copy the b	ox above to pla	ice over the com	bined events (expend if it's more	than
		Entries	No. of	Start Time						
		Entries	Heats	start time	event number	entries	Combined?	heat timing	event information	
Event # 101	W 100 Butterfly	15	2	11:30 AM	01	15	N	0:02:09	01 W 100 Butterfly	0.0
							Y	0:00:00	02 W 400 Freestyle	0.0
							Y	0:00:00	03 M 100 Breastroke	0.0
							Y	0:00:00	04 M 400 Freestyle	0.0
							Y	0:00:00	05 M 200 Freestyle	0.0
							Y	0:00:00	06 M 400 IM	0.0
							Y	0:00:00	07 W 100 Breastroke	0.0
							Y	0:00:00	08 M 100 Backstroke	0.0
							Y	0:00:00	09 W 200 Freestyle	0.0
							Y	0:00:00	10 W 400 IM	0.0
							Y	0:00:00	11 W 100 Backstroke	0.0
							Y	0:00:00	13 M 200 Butterfly	0.0
							Y	0:00:00	14 M 100 Freestyle	0.0
							Y	0:00:00	16 W 100 Freestyle	0.0
							Y	0:00:00	17 M 200 Breaststroke	
							Y	0:00:00	18 W 200 Breaststroke	
							Y	0:00:00	19 M 200 Backstroke	0.0
							Y	0:00:00	20 W 200 Butterfly	0.0
							Y	0:00:00	21 W 200 Backstroke	0.0
					_		Y	0:00:00	23 M 200 IM	0.0
							Y	0:00:00	24 M 100 Butterfly 25 W 200 IM	0.0
							Y	0:00:00		0.0
							Y	0:00:00	22 M 50 Freestyle 27 W 50 Freestyle	0.0
							Y	0:00:00	12 M 800 Freestyle	0.0
	Totals	s 15	2				Y	0:00:00	26 W 800 Freestyle	0.0
	Totals	. 10	2				Y	0:00:00	15 W1500 Freestyle	0.0
		Fini	sh Time	11:34 AM	_		Y	0:00:00	28 M 1500 Freestyle	0.0
		en	an rinte	11.04 /00				0.00.00	awar 1500 r reestyle	0.0
			entis							



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BEFORE THE MEET OFFICIALS

Review available officials for time trials

- Number and certifications of available officials will determine assignments, responsibilities
- Assign roles (AR, DR, SR, CJ, ST)
- Assign responsibilities
- Seek concurrence (Meet Referee, Officials Committee Chair, ...)
- Communicate assignments (be flexible)
- Request mentors for assigned positions
 - Work with Assignments C

BEFORE THE MEET OFFICIALS

Position	Number	Comment
stroke	4	Turn end stroke count for long distance
start	8	half are timers only
turn	4	count for long distance - unless athlete does
AR	1	monitor pool, time adjustments, heats
DR	2	Off duty counts for long distance - unless athlete does
SR	2	Off duty counts for long distance - unless athlete does
CJ	4	two at start end, two at turn end
Total	25	
CONTRACTOR OF	and it was	

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Position	Duties
AR	monitor pool, timing adjustments,
DR	One on, the other back-up
SR	One starting, the other order of finish, except for 800 and 1500 freestyle. For long distance, on-duty counts and order of finish, off-duty lap counting if required
	Start end
Start indees	Even lanes - timers, bell, RTO (4 lanes each)
Start judges	Odd lanes - timers, turn judges, bell
Stroke	lead/lag except for long distance in which case cover both 15 m (walk from 15 to
SHOKE	65, then off).
CJ Ln 1	Lead CJ, distribute DR/SR/CJ sheets, notify swimmers
CJ Ln 8	timer sheets, watches, bells if required, notify swimmers
	Turn end
Turn judges	turn judge, lap counter for long distance
Stroke	lead/lag except for long distance in which case lap counter if required
CJ Ln 1	radios, count long distance if required
CJ Ln 8	distribute officials heat sheets, distribute lap counters, count long distance if
CJ LII 8	required

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BEFORE THE MEET OFFICIALS

			-	,										-	
Last Name	First Name	Email address	All sessions	ST	CJ	SR	DR	AR	Tue	Wed	Thu	Fri	Sat		
			Yes	N3	N3	N3:n3f	N3	N2	ST		DR		ST	3 Y	
			Yes	N3	N3:n3f	N3	N3		CJ		ST	SR	ST	<mark>4</mark> Y	
			Yes	N3	N2	N3	N2		SR		ST	CJ		3 N	
			Yes	N2					ST	ST			ST	3 Y	
			Yes	N3	N2	N3	N3		ST	SR		ST		3 N	
			Yes	N3	N3:n3f	N3	N3	N3	AR	CJ	ST	ST		<mark>4</mark> N	VIVIV
			Yes	N3	N3:n3f	N3:N3i	N3:N3	f N3:N3f	ST	ST	CJ	AR		4 N	K1664 D
			Yes	N3	N3	N2	N3	N3	CJ	ST		DR	ST	4 Y	
			Yes	N3		N3					ST	ST	SR	3 Y	
			Yes	N3	N2	N2	N2			ST		ST	ST	3 Y	
			Yes	N3	N3:n3i	N3	N3		ST	DR		ST	CJ	<mark>4</mark> Y	
			Yes	N3	N3	N3	N2		ST	ST		SR		3 <mark>N</mark>	
			Yes	N3	N3:n3f	N3:n3f	N3:n3f	N3:n3i	ST	CJ	ST		AR	4 Y	-
			Yes	N3	N3:n3f	N3	N3:n3i	N3:n3f			CJ	ST	DR	3 N	1
			Yes	N3	N3:n3f	N3	N3:n3i	N3:n3f	DR	ST	AR	ST		4 N	
			Yes	N3	N3:n3i	N3	N3			CJ	ST	ST	SR	<mark>4</mark> Y	Tue
			Yes	N3	N2	N3	N3		ST	ST		DR		3 <mark>N</mark>	1
			Yes	N3						ST		ST	ST	3 Y	2
			Yes	N3	N3:n3f	N3:n3f	N3:n3f		ST	ST		CJ		3 <mark>N</mark>	2
				N3					ST			ST	ST	3 Y	
			Yes	N3	N3:n3f	N3	N3			CJ	ST	ST	CJ	4 Y	4
			Yes	N3	N2	N3	N3			ST	ST		DR	3 Y	16
			Yes	N3	N3	N2	N3		DR		ST		ST	3 Y	CASE OF MAS
			Yes	N3	N3:n3i	N3	N3		ST		DR		ST	3 Y	
			Yes	N3	N3	N3	N3	N2	SR		ST		ST	3 Y	
			Yes	N3	N3	N2	N2		CJ		CJ	ST	ST	<mark>4</mark> N	and the second s
			Yes	N3	N2	N3	N2		ST		SR		ST	3 Y	
			Yes	N3	N3	N3	N3	N3						<mark>0</mark> Y	
			Yes	N3	N3:n3f	N3 :n3f	N3 :n3	i	ST		ST	CJ	CJ	<mark>4</mark> Y	
			Yes	N3		N2	N2			ST	ST	ST		3 N	
			Yes	N3	N3		N3		CJ	DR	ST		ST	4 Y	
			Yes	N3	N3:n3i	N3	N3	N3		ST	SR	ST	CJ	<mark>4</mark> Y	
			Yes	N3										0 Y	
			Yes	N3	N3:n3f			N3:n3f	ST	AR	ST	CJ		4 <mark>N</mark>	
			Yes	N3		N2	N2			ST	ST		ST	3 Y	
			Yes	N3						ST	ST		ST	3 Y	
			Yes	N3		N3			ST	SR		ST		3 N	
			Yes	N3	N2	N2	N2		ST	ST			ST	3 Y	

NOMEN'S LOOM BUTTERFLY

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CEAL B

Tue 🔻	Wed 🝷	Thu 🝷	Fri 🔻	Sat 🝷	-
1	1	1	1	1	AR
2	2	2	2	2	DR
2	2	2	2	2	SR
4	4	3	4	4	CJ
16	15	16	15	16	ST



BEFORE THE MEET POST SESSION REPORTING

Why??

- Keep everyone informed
- Record for future planning

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Can be entertaining

BEFORE THE MEET POST SESSION REPORTING

Gender	Stroke	Entries2																	
W	200 Butterfly	1				Stroke	No. of Entries	Percentage	Day	Entries	Heats	Time							
М	200 Butterfly	6	Stroke 👻	Entries					Tue	39									
W	100 Breaststroke	4	100 Backstroke						Wed										
М	100 Breaststroke	1	100 Breaststroke	5					Thu										
W	100 Freestyle	1	100 Butterfly	8					Fri										
М	100 Freestyle	3	100 Freestyle	4					Sat										
W	100 Butterfly	3	200 Butterfly	7					Total	39	9	16							
М	100 Butterfly	5	200 Freestyle	2															
М	100 Backstroke	1	200 IM	2															
W	200 Freestyle	1	50 Breaststroke	1															
М	200 Freestyle	1		1															
М	200 IM	2	50 Freestyle	8															
W	50 Freestyle	5	(blank)																
М	50 Freestyle	3	Grand Total	39															
W	50 Butterfly	1				Grand Total		0%											
W	50 Breaststroke	1																	
							Women				Men			Rela	vs		Total		sha tet !
							women				en						Total		Carried Strength
						Teams:										171			
						Athletes :		145			196					341			
					1st Round S		-	186 1	1%		262 1		0%	0	0%	448	-	0%	
					1st Round No		-	1	1%		1		0%	0	0%	2	-	0%	
						DQ's:		2	1%		2		1%	0	0%	4		1%	
					ndard Over-Ac			13	7%		28		11%	0	0%	41		9%	
					dard Under-Ac Record B		-	74 0	40%		83 0		32% 0%	0	0%	156 0		35% 0%	
					Improve			54	29%		107		41%	0	0%	161	-	36%	
				Column1	Female	Male Total							1170	0				5070	
				Teams				2024	Fime Trials at Su	ummer Ch	namps				Swims by Ev				
_		_		Athletes					Daily Sumr	nary				2024 Ti	me Trials at Sur	nmer Champs			
				Splashes Sratches			45						1.2				120%		
				No Shows			40												
				DFS			35						_ 1				100%		
				DQs			30						0.8				80%		- Sa +
				Improved Times			25						0.6				60%		
							15 -						0.4						
			Day	Start	Finish		10						0.4				40%		-
			1	5	6		5						0.2				20%		
			2	-	0			Tue W	ed Thu	Fri		Sat	o —				0%		
			3		0				Entries Time	Heats					No. of Entries	Porcentage			
			4	-	0				- chures - rulle - I	incut3					NO. OF ENTRIES	reicentage			
			5		0														
			Total	-	6														
			.5141		Ŭ,														

Time Trials Referee

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AT THE MEET MEET HOST

Meet and Greet

- Make everyone understands the roles and processes
- Ensure there are at least double checks for entries and seeding
- Make sure everything works (check at the beginning of each day)

AT THE MEET OFFICIALS

Initial review with officials

- Introductions
- Quick overview of timing and responsibilities
- Meet with TT assigned team after each prelims officials briefing
- Mentor during session
- Quick time trials session review at the next officials meeting
 - If the CJs are sending out an email each evening, you can include the summary with that

BEFORE THE TIME TRIALS SESSION SIGNUPS

Take entries

- Have plenty of pens/pencils/signup sheets
- Verbally verify eligibility
- Ensure athlete/coach understands timing, protocols (can use posters)
- Check entry (including entry times, event number, stroke, distance)
- If taking future days, verify the date is correct
- Exception Report

Enter athlete entry details into Meet Manager

1. Separate verification

Start compiling Session Report (after a few events have been entered)

- Start looking for combinations
- Monitor session length

Verify entries separately (print psych sheet, check against entry cards, check against session report). Keep track of time (have announcer remind athletes and coaches of entry close time)

BEFORE THE TIME TRIALS SESSION SEEDING

As the close time approaches (depends on rate of signups)

- Manipulate session for event combinations
 - Have slower stroke before the faster stroke if combining events
 - Empty lane between stroke types in a heat
 - If using Omega style backstroke ledges, put backstroke events consecutively
- Once satisfied, enter events into session in Meet Manager in same order as session file
- Seed events (seeding menu, then adjust with run menu)
 - Try to separate different strokes in the same heat such that stroke officials are looking at one stroke style
 - If combining backstroke with another stroke, place backstroke lanes nearest starter
 - If combining an event with one heat with an event with two heats, consider seeding the larger heat fastest to slowest if appropriate

Allow time between before the time trials session for swim-offs – monitor progress of prelims session to adjust start time of TT session as required

BEFORE THE TIME TRIALS SESSION SEEDING

Print Heat Sheets (double column, empty lanes, no start times) Review Heat Sheets and Session Report

- Clearly annotate combined heats in Session Report and Heat
 Sheets
- Double Check and compare against final psych sheet
- Print copy for duplication, a couple of copies to place on the sign up table and copy for Meet Referee
- Use heat sheets for timers

BEFORE THE TIME TRIALS SESSION PROGRAM



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2024 Speedo Summer Championships Time Trials Woollett Aquatics Center, Irvine, CA Thursday - Jul 25, 2024

Start time ~ 30 minutes after finish of morning heats DERIGAN'S TIME TRIALS AT SUMMER CHAMPS Competition Pool Clears 12:10 PM

> **HEAT SHEET - DAY 3** Entries No. of Start Time

		8	Entries	Heats	Start Time
Event # 315	W 400 Freestyle		4	1	12:15 PM
Event # 316	M 400 Freestyle		3	Combined	
Event # 317	W 100 Butterfly		14	2	12:20 PM
Event # 318	M 100 Butterfly		8	1	12:24 PM
Event # 319	W 200 Backstroke		1	1	12:26 PM
Event # 320	M 200 Backstroke		1	Combined	
Event # 325	W 100 Backstroke		2	1	12:29 PM
Event # 326	M 100 Backstroke		2	Combined	
Event # 323	W 200 Freestyle		3	1	12:31 PM
Event # 324	M 200 Freestyle		1	Combined	
Event # 327	W 200 Breaststroke	e	1	1	12:34 PM
Event # 331	W 200 IM		3	Combined	12.0502500-011.800
Event # 328	M 200 Breaststroke	8	1	1	12:38 PM
Event # 301	W 200 Butterfly		1	Combined	
Event # 302	M 200 Butterfly		3	comoneu	
Event # 332	M 200 IM		6	1	12:41 PM
Event # 303	W 100 Breaststroke	c	8	1	12:44 PM
Event # 304	M 100 Breaststroke	2	8	1	12:47 PM
Event # 309	W 100 Freestyle		5	1	12:49 PM
Event # 310	M 100 Freestyle		7	1	12:51 PM
Event # 312	M 400 IM		5	1	12:53 PM
Event # 334	W 50 Freestyle		6	1	12:58 PM
Event # 335	M 50 Freestyle		3	1	1:00 PM
Event # 339	W 50 Butterfly		1	1	1:01 PM
Event # 341	W 50 Breaststroke		3	Combined	
Event # 342	M 50 Breaststroke		4	1	1:02 PM
		Totals	104	19	
	rims in 49 heats		Fini	sh Time	1:04 PM
over 1 hour	s 47 minutes			1000 (100) (100) (100) (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (100) (100) (100) (100) (100) (100) (100) (100) (100) (100) (100) (100) (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (100) (
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ALL PRIME TALE AND





Event 318 Men 100 LC Meter Butterfly Time Trial Lane Name Age Team Seed Time Heat 1 of 1 Finals Heat 4 Smothers, Bronson Taft, Nathaniel 17 Amunumban Suit m.00 58.00 Ridgefield Aquat-CT 57.43 18 3 Cerda Leo 17 Irvine Novaquati-CA \$7.10 4 Dubinin, Vlad 5 Matteazzi, Max 25 Unattached-KY 55.00 25 Univ Pittsburgh-AM 18 Swim Neptune-AZ 6 Simmons, Andrew 57.37 7 Lloyd, Jake 16 Central Ohio Amu OH 57.75 18 Irvine Novaquati-C/ 58.10 8 Wang, Jacob Event 319 Women 200 LC Meter Backstroke Time Trial Lane Name Age Team Seed Time Heat 1 of 1 Finals Heat 5 17 Mississippi Mako-MS 2:22.91 Sheppard, Catherine Event 320 swims here Event 320 Men 200 LC Meter Backstroke Time Trial Lane Name Heat 1 of 1 Finals Age Team Seed Time Heat 5

HY-TEK's MEET MANAGER 8.0 - 12:51 PM 7/25/2024 Page 1

Swims with Event 319 21 Georgia Coastal-GA/UGA 2:05.75 7 Parker, Sam Event 325 Women 100 LC Meter Backstroke Time Trial Lane Name Age Team Seed Time Heat 1 of 1 Finals Heat 6 Hill, Hannal 21 Bollermaker Aqua-IN 1:03.20 1:07.08 Whitaker, Ava 19 Indiana Swim Clu-IN Event 326 swims here

FLY OVER STARTS

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DURING THE TIME TRIALS SESSION

Verify Timing Table is set up correctly Ensure no swim-offs need to be scheduled Monitor and delegate – don't micro-manage Be prepared for DFS's and NS's. After the last event:

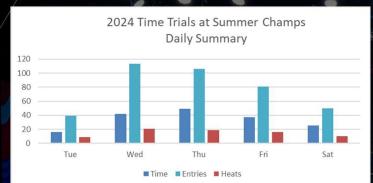
- Thank officials (last up DR to release officials)
- Ensure radios, watches, clipboards, etc. are returned to where they need to be for the next session
- Gather documentation and provide to Meet Host (including results)
- Update statistics

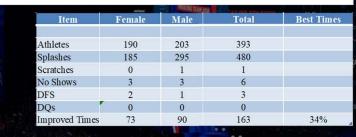
AFTER THE SESSION

Review the session and results to date

- Number of swims
- Number of best times
- Other items of interest

AFTER THE SESSION



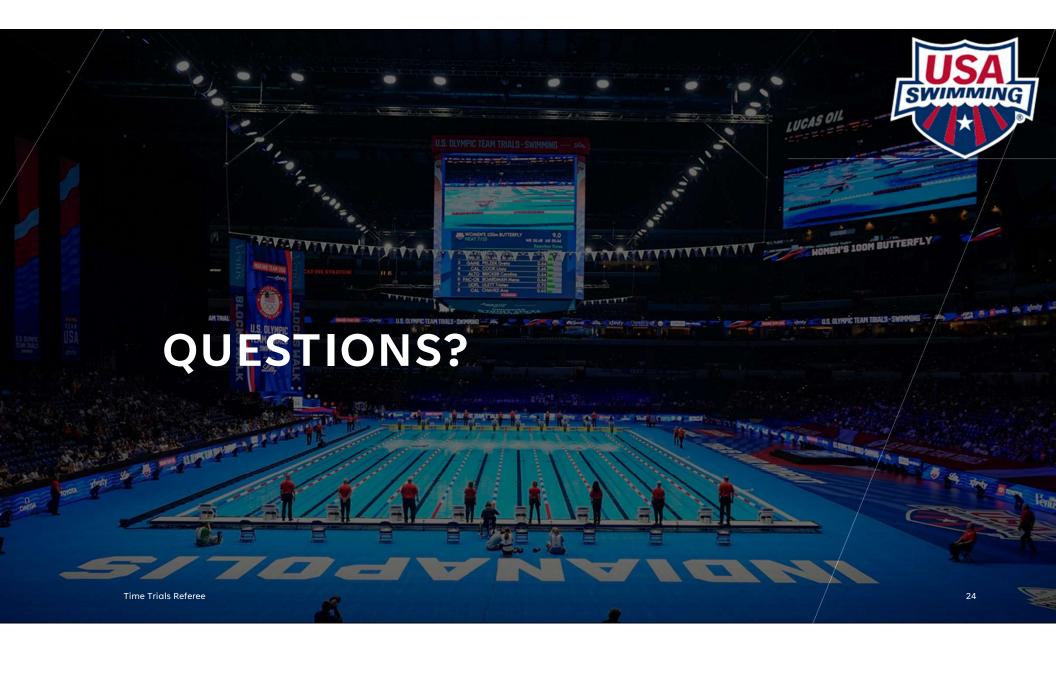


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TRIALS - SHOP

Entries Day Time 39 16 Tue 9 2024 Time Trials at Summer Champs 42 Wed 113 21 **Daily Summary** 19 49 Thu 106 37 Fri 81 16 120 Sat 50 10 25 100 80 389 75 169 Total 60





THANK YOU

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