

PVS Officials Committee Meeting Minutes

April 12, 2022

Participants: Courtney Johnston, Kelly Rowell, Erika Livingston, Scott Witkin, Elizabeth Jester, Rich McMillen, Barb Ship, Paul Jampole, Tom Allison, Jack Neill

Location: Zoom convened 7:00 pm

Minutes from January 17, 2022

Decision Minutes approved

Committee Chair Items - Kelly Rowell

- PVS Championship Meets
 - March PVS Championship
 - The meets were well run. Thank you to the leadership team for each meet
 - Summer PVS Championship meets and OQM status
 - Three meets: Open (NCAP) @ UMD, 12 & under (Fish) @ CM (July 14-17), 13 & over (Marlins) @ UMD (July 21-24)
 - OQM status is to be determined pending an evaluator and ensuring there is enough staffing to run a national deck for N3
- Update from House of Delegates - April 10, 2022
 - Elections were held for the PVS Board
 - USA Swimming Phillips 66 Service Award to Rich McMillen
 - Officials Committee report is available on the PVS website
- Officials participating in the upcoming 2022 USA Swimming Workshop
 - No officials, there is no Officials track at the workshop
- Update from National Officials Committee (LSC Officials Chair call)
 - National meet applications are up for the summer meets
 - Officials are able to request both a full and mini rulebook
 - Annual test renewals will take place between April 15 and May 1, the tests will be offline and the Athlete Protection Training (APT) will be inaccessible beginning April 18 and back online April 21
 - Open Water Nationals - PVS representative is Chris Oliver
 - Development is underway for a standard Open Water Officials clinic
 - Several changes were made for national certification requirements for CJ and AR
 - USA Swimming New Referee Clinic November in Minneapolis

- SWIM 3.0 will not include OTS. OTS is expected to offline for a year starting September 1

Subcommittee Reports

Training, Mentoring and Evaluation Subcommittee - Elizabeth Jester

- Updates were made to the chief judge training materials
- Clinics - Scott Witkin and Erika Livingston
 - Attendance for the spring clinics was good
 - Training materials are being reviewed for the fall clinics
 - 62 officials in the process of certifying with 45 completed at least one apprentice sessions
 - Evaluating clinic presentations for the return of some in-person clinics

Certification subcommittee report - Barb Ship

- Reviewing members of the subcommittee to encourage more officials outside of the Officials Committee

Communications Subcommittee - Courtney Johnston

- Communications survey solicited 22 responses to date with a majority of individuals preferring email communication and posting to the website

Administrative Subcommittee - Kelly Rowell

- 395 registered and certified officials compared with 529 on May 1, 2019
- 65 officials were newly certified in 2021

Old Business

- None

New Business

Process to request certification items (starter bells, clipboards, etc.) - Scott Witkin

Discussion

- Request bells for starters from Elizabeth, other items are requested post certification

Update CJ advancement requirements for N2/N3 - Elizabeth Jester

Discussion

- Additional requirements for meets became active in January and there are audits to show requirements are met

- The Officials Committee's goal is to encourage our officials to advance and increase the knowledge skills

Follow-up

- Notate previous meets in OTS that had a dedicated CJ for the past two years - Kelly Rowell
- Create email and document to meet referees about staffing and the requirements for CJ and AR - Elizabeth Jester and Tom Allison
- Create a list of meets that would qualify for the CJ requirements and post to the PVS website - Kelly Rowell

Post COVID official roster recruiting - Barb Ship

Discussion

- The overall number of officials is fewer, however the percentage of officials remains similar in each position
- Requirements for each position should remain the same with Meet Referees to certify at all positions
- Recruiting officials is most successful by an engaged Club Officials Chair

Follow-up

- Coordinate a Club Officials Chair meeting and outreach in the fall - Kelly Rowell

Feedback mechanism for PVS officials - Barb Ship

Discussion

- Create a feedback mechanism for officials so that officials can comment on e.g. certification requirements or other matters

Follow-up

- Create an "Electronic Suggestion Box" to be prominently displayed on the PVS Official's website. Comments will automatically be forwarded to the official's chair and any subcommittee chairs. - Kelly Rowell

Process for feedback for officials and disciplinary action - Courtney Johnston

Discussion

- Appropriate mechanism for providing feedback to an official when needed
- Bring items to the committee before reaching out to an official to determine the appropriate course of action

Officials Committee schedule and meetings - Kelly Rowell

- Meeting tentatively scheduled for June 2 (previously moved from June 1) is now rescheduled for June 7

Closed session

- Evaluator/Instructor Submissions

Next meeting: August 2022 To be determined

Concluded: 9:49 pm