Participants:
 J. Neill, P. Starke-Reed, J. Thompson, S. Edwards, M. Bush, L. Gerlach, M. Rubin, T. Husson, B. Ship, D. DiNardo, R. Eaton

 Location:
 Convolute 14 Nov2012/19:00 at MLK Swim Contor, Silver Spring, MD

Location: Convened 14Nov2012/19:00 at MLK Swim Center, Silver Spring, MD

• Minutes from October 17th Meeting

Decision Minutes approved.

• Spring Championship Meets

Discussion

Discussion

- PVS Senior and Junior Short Course Championship meets scheduled for 7-10Mar2013 at GMU. USA Swimming scratch procedures (207.11.6) will be used for Senior Champs.. T. Husson to serve as Administrative Referee.
- PVS Junior Olympics scheduled for 14-17Mar at U of Maryland.

• Certification/Roster Procedures

- T. Husson developed on-line recertification form, L. Gerlach evaluating the on-line form.
- Recertification Requirements: M. Hurley consolidated re-certification requirements. Proposed modification to allow no more half recert sessions Referee and Starter at OQM meets. Consensus of group that expired officials should be allowed to follow normal recert procedure, no extra steps required.
- Website Roster: Possible to generate officials roster thru OTS report. However, this will not include table officials who are not registered with USA Swimming.
- Officials Committee consider proposal table officials should be registered with USA Swimming.
- Admin Official Certification: T. Husson presented proposal for Admin Official certification. Hy-tek certification is a pre-requisite for Admin Official certification
- CJ Certification: deferred to next meeting
- Follow-up
- J Thompson and T Husson will develop a draft outline for Admin Official training.

• PVS BOD Update

Discussion

- R. Eaton, PVS General Chair, discussed the following topics:
 - T. Husson is new Operations Vice Chair.
 - Provided update on equipment status. Equipment is stored at U of Md. Carrie Tupper is serving as Equipment Manager.
 - Discussed number of athletes registered in PVS and crowding at facilities, emphasized requirement for Marshals.

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• Request Referees document deck changing incidents in Session Reports.

Decision

• Timers' Briefin Discussion Decision Follow-up	 g J. Neill presented updated Timers briefing. Intent of the briefing is guideline, not necessarily required to be read verbatim. Committee provided feedback on content and scope. Endorsed new briefing. Post revised briefing on website.
• Clinics Discussion	 S. Edward reported on status of recent clinics. Recent clinics are well attended. J. Neill plans Referee Re-cert clinic. Suggested topics: discuss CJ position, situations, radio guidelines, mentoring.
• Other Topics Discussion	 T. Husson reported that 4th set of radios bought to support PVS meets. D. DiNardo reported that Arlington County passed bond issue on new 50m competition pool.
• Next Meeting Decision	Thomas Jefferson Library, Falls Church, VA on 16Jan2013 at 7pm.
Meeting Adjourned at 21:00	

Respectfully submitted by Jim Thompson Officials Committee Member