

Proposed Officials Committee Reorganization

This report is presented to the whole PVS Officials Committee as a final report. However, other committee members can offer revisions as they deem appropriate.

We have tentatively agreed to have 5 standing sub-committees. Each sub-committee chair will send a brief report to the chair prior to a regularly scheduled committee meeting.. To make the committee meeting flow more smoothly we encourage the sub-committee chairs to copy each committee member. The committee chair will always be able to form ad hoc committees as necessary to conduct business.

We recommend there be no standing sub-committees for equipment or policy/procedures.

Current officials committee members will have a primary "assignment" and serve on the sub-committee of their choice. They also may serve on other sub-committees as desired and/or their expertise is needed. Assignments are not permanent and can change every 2 or 4 years as desired.

If you will allow me I've selected sub-committee names for the functions we have previously discussed.

The first sub-committee is the OUTREACH sub-committee.

Members of this sub-committee are "assigned" a certain number of clubs (their choice) to contact on a frequent basis.

Committee members become a resource for the club and the club officials chair can feed back problems and concerns to the committee.

This sub-committee will be responsible for coordinating/hosting a Club officials chair meeting (in October?). All committee members are encourage to attend this meeting.

Some details for consideration include:

- Monthly contacts with the assigned clubs from September through December, at least 2 "meetings" to the end of the SC season, and several contacts during the LC season as appropriate.

- Possible attendance at the club's parent meeting to recruit officials, answer questions about meets, etc.

- Once rookie officials from these clubs are in the system keeps track of them and provides coaching/mentoring if possible.

The second sub-committee is the TRAINING sub-committee.

Members of this sub-committee develop and/or update/modify PVS training materials as necessary.

Members of this subcommittee develop an annual master training schedule for all PVS clinics, delivers the completed schedule to the COMMUNICATIONS sub-committee for inclusion on the PVS web site.

Recruits and trains all instructors with concentrated training for new instructors.

Always recruits new instructors each swim year.

Some details for consideration include:

- Insures at least 2 instructors are scheduled to teach each PVS clinic.

- Responsible for scheduling advanced special clinics such as swimposiums, or advanced starters clinics.

Extends PVS S&T clinics to selected summer leagues.

The third subcommittee is the COMMUNICATIONS sub-committee.

This sub-committee will be responsible for the preparation and release of the PVS newsletter.

The sub-committee will also be responsible for the routine updating of the PVS web site.

The sub-committee will help discriminate information from USAS on issues such as new rules and rule interpretation; e.g., swim suits and the interpretation of the butterfly recovery.

A detail for consideration:

Who handles press inquires?, requests for interviews/background information?, or being on deck to gather material for a story?

The fourth sub-committee is the STAFFING sub-committee.

This sub-committee will be responsible for staffing of the OQM, Senior and Junior Championship meets.

They will be responsible for ensuring there are adequate numbers of evaluators for N-2 and N-3 applicants at our senior meets.

For PVS N-1 evaluations this sub-committee, working with the CERTIFICATION sub committee reviews and updates the lists of evaluators for deck refs, starters, CJs, S&Ts, and adm. refs, and CTS and Hy-Tek operators.

Some details for consideration include:

Helping club run meets with suggestions for staffing and meet administration.

Perhaps this sub-committee could be the last sign-off on meet announcements before publication on the web site – no surprises for the leadership teams. In addition with the 4 official rule some group will need to be sure that each session in all meets are adequately staffed for fair and equitable competition.

And how will the 4 official rule work for trainees, esp. at mini meets?

The fifth sub-committee is the CERTIFICATION sub-committee.

This sub-committee maintains a data base for PVS N-1 certifications as is done now.

N-2 and N-3 certifications when confirmed by USAS will be added to this data base.

Maintains a separate data base for all PVS N-1 evaluators and this data base will include those PVS officials certified to be N-2, N-3 initial, and N-3 final evaluators.

Keeps a record of all USAS on-line test results.

For initial PVS certification provides a name tag and PVS patch.

Handles awards for PVS officials; i.e., White polo shirt with PVS logo for S&Ts, 2nd shirt and bell for starters, and a whistle for referees.

Sets date, location, and time for annual (or biannual) officials awards dinner.

Also plans the September picnic for the committee to discuss invitations for new referees.

Somewhere in all of the above we need to focus on the all important function of OFFICIATING QUALITY. Yes this function could be included in either training or certification. However, Tim H. and I agree that each of the proposed five sub-committees needs to have a narrow focus to be successful. Thus we have a potential 6th sub-committee.

Some functions for this sub-committee include the following:

We need a way to track how meets have been run, number of officials present and their assignments, and who is doing the training of new officials before their final checkout.

For the meets the committee member work hopefully we can get a capsule summary of any unique situation and how it was handled, esp. those that don't warrant a "You Make the Call."

Think of these as learning situations. Strong candidates for learning situations are those where the leadership team has to pull out the rule book to resolve the discussion.

This sub-committee will need several people who are skilled instructors who can help update clinic teaching protocols. Hopefully we have some who have the ability to see over the horizon and pick out new ways to improve our teaching materials and learn new ways we can improve our clinics.

We also need several people who will be liaison to our adjoining LSCs as well as other LSCs in our Zone to learn how they run meets, how officials are trained and certified, and note differences on how calls are made.

For those difficult situations where an official's action(s) create a problem this sub committee (or a small group within) could investigate what happened and suggest in a verbal report to the chair what corrective action might resolve the problem. Please remember PVS does have a decertification policy.

Respectfully submitted:

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