

## Administrative Vice Chair Report to the HOD

May 14, 2024

As the Admin Vice Chair this year I was able to take some of my knowledge from the three previous years as a Junior and Senior Coach Representative and help the new coaches find their way. Then in my new position I was able to assist the General Chair with her projects and ideas for the PVS.

Working with other coaches, officials and athletes has been a pleasure and I have appreciated all the support as well as advice while serving this year on the board.

I spent some of my time learning what the Admin Vice Chair can assist with and do for the PVS. I have made sure that I am always available to listen and to learn from our members. I have been able to learn about LSC's by attending the LSC leadership monthly calls and participating in a few of the workshops offered to LSC leaders on zoom.

I appreciated the support of other board members and their willingness to help me with ongoing projects. Some of the projects I worked on as the Admin Vice Chair this year were Outstanding Athlete task force. We were able to streamline the entire process from nominations to selections.

Currently we are still working on moving the website to a team unify website. We surveyed not only the board for comments but the PVS membership so that our new site will hopefully reflect a very user-friendly site for all.

Additionally, as Admin Vice chair I have been fortunate to work with both the General Chair and Finance Chair as part of the personal committee.

While none of these tasks have been quick to show immediate results I do feel as your Admin Vice Chair I am not only contributing to the success of the PVS but also assisting as a team player should. I look forward to assisting the board and General Chair in the year to come with projects and tasks as needed.

Thank you,

Trish Seubert Buswell

PVS Administrative Vice Chair

\*\*\*\*\*

**Mission Statement:** PVS supports and promotes excellence for all through competition, education, inclusion, and leadership in a safe, equitable environment.

**Vision Statement:** PVS aims to achieve excellence in and out of the pool as a diverse community grounded in a shared love of competitive swimming.