

**Potomac Valley Swimming
Board of Directors Meeting
January 18, 2021
Video Conference**

- The meeting was called to order at 7:01 PM by General Chair, Tim Husson
- Attendance – voting members: Tim Husson, Ellen Colket, Bob Walker, Evan Stiles, Molly Kennedy, Erik Collins, Carolyn Kotarski, Reid Owen, Rob Green, Trish Buswell, non-voting members: Rich McMillen, Kurt Thiel, Morgon Henderson-Kunz,
- There are a sufficient number of voting members to conduct business.
- Mission Statement: **PVS Supports and promotes excellence for all through competition, education, innovation and leadership**
 - This month our focus is leadership, each board member was elected to their position, keep that in mind as you do your duties for the swimming community.
- Martin Luther King Jr – We should all try to be caring and kind and forward thinking like Dr. King was. Keep his goals and mission in our thoughts.
- Consent Agenda – **Approval of submitted reports and minutes of the December 14 meeting, approved.**
 - General Chair report
 - Webmaster report
 - Finance report to be discussed.
 - Admin Report on Registration numbers
- Additional Agenda Items & Approval of the Agenda; all approved.
- Athletes Update - Molly Kennedy reported
 - Molly was appointed to the National Open Water Committee. She also sent in an application for a USA Swimming mentor to the Athlete Committee. This mentor will help advise and encourage the athletes and be available in the future as the athlete reps transition and change.
 - The Athlete Committee met in December, where they put together a mission and vision statement. Both can be found in the [December Athlete's Newsletter](#).
- Membership and Registration Number update - Bob Walker reported as of January 12, 2021
 - Keep in mind that any number reported is just a “snapshot” of where we are on the date of the report. We are comparing this year’s numbers to where we were at this time last year.
 - Premium Athletes: 6,846 (January 2020 – 10,972)
 - Flex Athletes: 1,783 (January 2020 – 1235) Flex membership is expected to decrease as more are converted to Premium.
 - Outreach: 2 (January 2020 – 17)
 - Total: 8,631 (January 2020 – 12,200, January 2019 – 11,838)
 - Approximately 26% of our current registered athletes have participated in meets. We are hopeful that Montgomery County, Prince George’s County, and DC will begin to open up and there will be more facilities’ for meets.
- Financial Reporting
 - Current Budget Status - see report submitted
 - We are currently operating at a surplus of about \$115,000. Typically, at this time of the fiscal year our expenses are lighter and tend to occur in the back half of our season in the spring and summer. Having run projections through the end

of season, Ellen does not anticipate incurring all the budgeted expenses by the end of the season due to the pandemic's impact.

- 15 clubs have not registered as of December 31, 2020.
 - There is one club that appears to be shut down and still has a debt owed to PVS – this has been reported to USA Swimming and will be written off as bad debt.
 - Several clubs have indicated they may register later in the season.
- Audit Results – The 2019-2020 PVS Audit was completed in December. There were no findings and we are in compliance with GAAP. The final audit report, financials, and AUC 260 letter have been received and will be submitted to USA Swimming and posted on the PVS website.
- Form 990 Filing – Ellen has signed off the e-filing of our 990 and this will be posted on the PVS website and submitted to USA Swimming as per our LSC Affiliation agreement.
- PPP Loan first round - Wells Fargo has not yet posted the Loan Forgiveness application for the first PPP loan received by PVS. The second round PPP application will be posted on Wells Fargo's site on 19-Jan and PVS will apply for a PPP loan in this second round.
- Action Items
 - Competition Committee – 2021-2022 PVS Meet Schedule
 - CCM endorsed the attached PVS Meet Schedule. The dates track previous year's schedule.
 - **Motion to approve the PVS Meet Schedule, that was endorsed by the CCM, seconded and approved.**
 - Athlete Representation on the Competition Committee – Tim had brought forth this proposal a couple months ago. After a brief discussion, it was determined that the wording needed to be reworked.
 - The CCM is required to have 20% athletes. To achieve this, we need at least 12 athletes to participate. Tim's proposal is that we allow athletes to attend in the same manner as the coaches. Each club is permitted to designate one voting representative to attend the meeting. This proposal will give each club the opportunity to designate one voting athlete representative in addition to the club representative. By virtue of the structure of the Executive Competition Committee, there are four additional coach votes, giving the coaches the majority of the vote on the committee.
 - Do we need to include that all voting members must be in good standing? We either need a blanket statement within the ByLaws or add it in to this proposal and all other places where there is mention of voting.
 - **Motion to approve the Competition Committee Athlete Representation proposal as presented, seconded and approved.**
 - Modified to include "coaches in good standing"
 - There was a concern as to how best to monitor the coaches being in good standing. Kurt commented that a vote can be disqualified at any time and is only an issue if there is a tie or a close vote. Fortunately, our votes are not often that close.
 - Additional Financial Support to PVS Clubs - Ellen made a proposal to the PVS Board to provide an additional round of relief to our clubs to ensure their health and well being financially. The proposal is similar to what she proposed and was approved in the spring.

- Ellen has done an analysis to assess income as well as expenses through the end of 2020-2021 season and demonstrated there are sufficient funds to support a second round of PVS relief.
 - In April 2020, PVS provided initial financial relief through refunding a portion of the PVS membership fees and initiated a Grant program (April/May 2020).
 - The proposed Potential Phase II relief will be in the amount of \$125,000-\$139,000.
 - Membership refunds will total roughly \$94,000
 - If all clubs apply for the Grant (45 clubs), the total will be no more than \$45,000.
 - **Motion to approve a second round of relief to PVS Member Clubs in good standing, in the form of membership refunds (distribution to begin in early February and cease as of 31-March) as well as a Grant program. Applications for the Grant program will open in February and the process will close in early March with approved clubs receiving money in mid-March in the maximum amount of \$125-139,000, seconded and approved.**
 - There was a discussion and all board members were in agreement with the new relief package.
- Date for House of Delegates - We previously discussed and ultimately changed the By-laws as to when we would hold the HOD meeting. There have been past discussions as to whether the meeting should be held on a weekend or weekday. Additional discussion as to which is the best month for most clubs. It was recommended that we move the HOD meeting to July, to provide ample time to prepare the budget and retain BOD approval given the uncertainties as a result of the COVID-19 crisis.
 - **Motion to hold the annual HOD meeting on Sunday, July 11 at 5:00 pm, seconded and approved.**
- Discussion Items
 - Competition Committee Meeting Recap - Evan reported
 - There were a lot of coaches in attendance in the meeting. There were over 2 hours of ideas and suggestions discussed on the status of spring meets. A task force has been put together to discuss the options and plan for spring “championship” type meets that will best benefit the greatest number of PVS athletes.
 - Sectional Status - In last week’s Coaches Update, Tim announced the plans for AG Zones. Today, he was informed that Virginia Swimming is planning to press forward with plans to host Sectionals as proposed. Ithaca, NY, a second site, has indicated they will not host a meet and Buffalo, the third site, is a “maybe”. The EZ Technical Committee has sent out a survey to assess the interest in a live meet vs a virtual type of event. The survey was sent out today to all clubs and will need to be returned by Friday, January 22 to the EZ Technical Committee.
 - LEAP - PVS needs to renew LEAP this year. USA Swimming just rolled out a new LEAP program with an updated submission process. Tim has tasked the Governance Committee (GC) to take the lead on the updates. A meeting will be held with Jane Grosser from USA Swimming to answer any questions and to help the GC get started. All Board members will be expected to assist the GC as requested to complete the various steps.
 - Zone Workshops - In 2020, zone workshops were cancelled. USA Swimming has decided to hold them virtually in 2021. They will likely be in late April/early May. They will be

able to offer more programs/tracks and more people will be able to attend. As this information becomes available it will be sent to the Board and PVS members.

- Swimposium - Tim was on an LSC Leaders call and they talked about various virtual Swimposiums over the past few months that have been successful. There has not been one in PVS in the past 5 to 6 years. Terri offered to help with the planning, if there is anyone else interested in helping please let Tim know.
 - Meet Financial Reports - The rule books says: "The LSC shall require the organization to which a sanction has been granted to file within 45 days after the event a financial statement setting forth all receipts and disbursements in connection with the sanctioned event."
 - As per PVS Policy, all documentation and receipts for PVS hosted meets are due within 10 days.
 - We need to get back to following the rule.
 - Ellen recently met with USAS CFO, Eric Skufca and Associate Counsel and Director of Safe Sport, Abby Howard, who directed Ellen/PVS to proceed with the way we have been operating. She will consult with the USA Swimming Rules and Regulations Committee.
 - Using G-Suite (Collaboration – shared documents) – Tim commented that he hopes board members are starting to use G-Suite more. There is a "sharing" collaboration feature. If you create the document in the Suite, then you can share it to a group and they can all look at it and work on it without having to pass email attachments around.
 - Ellen noted that the IRS Mileage reimbursement rate has been reduced to \$.56/mile.
 - The PVS travel reimbursement for US Open checks have been issued to RMSC and NCAP (except for one NCAP athlete), AAC and TANK. There are two clubs that have not yet submitted any of their receipts. Both Evan and Ellen have spoken to those coaches. They have been asked to submit their documentation and then they can appeal to the board.
 - The Coach's Representatives, Reid Owen and Trish Buswell are putting together a survey to send to the coaches. They want to assess how the coaches have been impacted by COVID. They will have something ready to go out through Flash Mail in the next week.
- Next scheduled meeting – Monday, February 15, 2021, 7pm Zoom meeting
 - The meeting was adjourned at 8:34 PM.



General Chair's Report January 2021 Board Meeting

I hope that all PVS Board Members had a safe and happy holiday season. 2020 was a challenge for all of us and it looks like 2021 will be just as difficult. I want to thank the Board for working together to keep our LSC strong and our member clubs in business. We still have lots of work to do.

Congratulations

I'd like to congratulate The FISH for achieving Level III in the USA Swimming Club Recognition Program. They are also the first PVS club to renew their Safe Sport Club Recognition, which is due every two years.

Welcome to Potomac Valley Swimming

I'd like to welcome the newest club in Potomac Valley Swimming, Fairfax Area Aquatics (FAA-PV). The Head Coach is Drew Killian.

LEAP (LSC Evaluation and Achievement Program)

Potomac Valley Swimming achieved LEAP 3 (the highest level) in 2019. PVS must renew it by March 2021. The Governance Committee will take the lead on this effort, but they will require board members to take on specific tasks. Please respond promptly to their requests for help.

USA Swimming has just introduced this month a new process and interface for the LEAP program. Members of the Governance Committee and I will be meeting with Jane Grosser, USA Swimming LSC Services Senior Manager this coming week to learn more about the new process.

Tech Suit Ban for 12&U Athletes

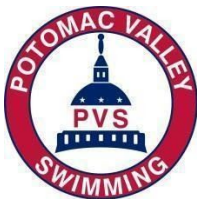
Brendan Hansen has taken the lead at USA Swimming on providing information and answering questions about this ban. A [page](#) has been created on the USA Swimming website that includes descriptions of the rule and what constitutes legal and illegal suits, a Frequently Asked Questions (FAQ) document, and lists of all legal and illegal suits. This page is being updated as new information becomes available.

PVS Mission Statement

PVS Supports and promotes excellence for all through competition, education, innovation and leadership

PVS Vision Statement

PVS: Leadership and excellence in and out of the pool



General Chair's Report January 2021 Board Meeting

Eastern Zone Short Course Age Group Championships

Due to the ongoing pandemic, it was determined by the Eastern Zone that the SC Age Group meet will not be able to be held in person in Webster this March. It has been proposed that the EZ create a virtual leaderboard and that any qualifying age group swims in the Eastern Zone in the months of February and March will be eligible. The leaderboard will be posted on the [EZ website](#) and updated regularly during those months. This is a concept similar to what USA Swimming used for the 18&U Winter Championships. This leaderboard will be for recognition purposes only and there will be no awards or team scores.

Return to Competition

The following data is for meets through January 10, 2021. There have been 43 sanctioned meets in PVS since September 1, 2020. Of these meets, 24 were intrasquad meets, 6 were dual meets, and 13 had three or more teams participating.

According to the SWIMS database, 3082 PVS athletes have had a sanctioned time since September 1, 2020. This is a slight overcount because it includes college swims from athletes who were registered with PVS in 2020. In comparison, during the same time period in 2019-2020, 7154 PVS athletes had a sanctioned time.

I had a meeting on January 15 with Tara Stewart, the Aquatic & Athletic Facilities Division Chief for the Maryland-National Capital Park and Planning Commission (M-NCPPC). We talked about the current status of PVS clubs practicing at Fairland and the Sports & Learning Complex. We also talked about the potential to run small meets at these facilities for the PVS clubs that are already practicing there.

I visited the new facility at the Southern Area Aquatics & Recreation Center in Brandywine, MD. They opened at the end of February 2020 but have been shut down since early March. They hope to open for general lap swimming sometime soon. It is a 6-lane pool with lane lines, starting blocks, and a

PVS Mission Statement

PVS Supports and promotes excellence for all through competition, education, innovation and leadership

PVS Vision Statement

PVS: Leadership and excellence in and out of the pool



General Chair's Report January 2021 Board Meeting

Colorado Timing System with a scoreboard. It will be available later this year for rental by swim teams for practice and may be usable for small meets by PVS clubs.

And, I had a meeting with consulting firm Brailsford & Dunlavey. They are helping the M-NCPPC plan for new aquatics facilities in Prince George's County. They were interested in learning about the needs of competitive swimming for a new facility, with specific questions about features and elements required in a facility to be able to hold major competitions. One or more facilities may be built in the near future so it is important to have input on the design from PVS/USA Swimming.

Safe Sport Recognition Program

Twenty four PVS clubs have achieved USA Swimming Safe Sport Recognition. Another seven PVS clubs are somewhere in the process. My goal for 2021 is to get most of our PVS non-college clubs through the program to achieve recognition. PVS has been in the top five LSCs in USA Swimming in percentage of clubs achieving Safe Sport Recognition but we still have work to do. We owe it to our athletes to demonstrate our commitment to keeping them safe.

Stay safe. Stay healthy. Socially distance. And, wear your mask!

Tim Husson
General Chair
GeneralChair@pvswim.org

PVS Mission Statement

PVS Supports and promotes excellence for all through competition, education, innovation and leadership

PVS Vision Statement

PVS: Leadership and excellence in and out of the pool

Administrative Vice Chair Report January, 2021

Membership

Here are the PVS Membership Figures as of 1/12/21

Athletes

Premium - 6846 (Jan 2020 - 10,972)

Flex 1783 (Jan 2020 - 1235)

Outreach 2 (Jan 2020 - 17)

TOTAL 8631 (Jan 2020 - 12,220...Jan 2019 11,838)

Non-Athletes

Coaches 464

Officials 425

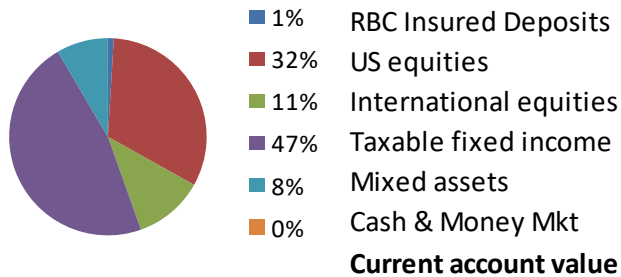


Potomac Valley Swimming Finance Report as of 31-Dec-2020

Financial Performance

Our investment portfolio continues to exceed our annual investment goal while maintaining a low risk profile coupled with a balanced growth objective. The 4th quarter exhibited a strong performance due to monetary and fiscal stimulus as well as the announcement of a COVID vaccine and launch of its rollout. The following provides a summary level view of the allocation and performance of our assets as well as YOY comparative results vs 31-Dec-2019.

As of 31 Dec 2020 ASSET ALLOCATION SUMMARY



CURRENT VALUE	% of Portfolio	YOY growth
\$ 3,948	1%	
\$ 131,392	32%	
\$ 46,788	11%	
\$ 192,012	47%	
\$ 34,553	8%	
\$ 20	0%	
\$ 408,713	100%	21%

Investment Objective - **Balanced Growth**
Risk Tolerance - **Low Risk**

Our General Operating Account (GOA), Restricted Operating Account (ROA) and Special Accounts remain within the Wells Fargo Banking Institution.

Budget Performance

We are four months into our 2020-2021 season and continue to reflect a positive Net Income. We expect a surplus to persist given the reduced number of meets, membership registrations, and expenditures. Presently, our premium athlete registration income is 22% less than where we expected to be relative to this time last year. This is driven by fewer meets, approximately 70% of our clubs having re-registered for the 2021 season, as well as continuing impacts resulting from COVID concerns. Flex registrations are up and associated income currently exceeds budget by greater than 38%. In the coming months we will see a moderate stream of income along with continued expenditures in many



Potomac Valley Swimming Finance Report as of 31-Dec-2020

categories, however, several will not reach their budgeted spend by end of season. All budget categories continue to be monitored for reductions as well as opportunities to mitigate variable expenses.

Audit

- The external audit of PVS' 2019-2020 PVS season was completed in December by KWC, Certified Public Accountants. A final audit report was provided to Potomac Valley Swimming with no findings and a statement that the financial statements, in all material respects, the financial position of the Potomac Valley Swimming, Inc. as of August 31, 2020 and the changes in its net assets and its cash flows for the years then ended are in accordance with accounting principles generally accepted in the United States of America. The AUC 260 letter was also provided which addresses communication regarding the governance of the audit.

The 990 is complete and will be e-filed with the IRS once its system has re-opened following a maintenance closure. The audit and 990 will be provided to USA Swimming in January per our LSC Affiliate agreement.

PPP Loans and Forgiveness Application

- **PPP Loan Forgiveness Application** – The U.S. Treasury and the U.S. Small Business Administration (SBA) announced a streamlined Paycheck Protection Program (PPP) forgiveness application for loans of \$50,000 or less in late October. We are continuing to wait for Wells Fargo to add the new loan forgiveness form to their platform. Once available, we will complete the SBA 3508/3508EZ form.
- PVS will be submitting an application with our banking institution for a **second round of the Payroll Protection Program** in mid-January when the application is posted and available.
- **Intuit ACH Fees** – We are continuing a dialogue with Intuit and intend to have a decision by end of January. The number of transactions are down from previous given fewer meet billings and other electronic transactions.

Insurance Policy & Document Storage

- The Annual Insurance Policy renewal for PVS' equipment coverage is coming due and will be renewed in January 2021. This will reflect the most recent equipment inventory including donated equipment.
- A site visit of the Dunn Loring storage facility where PVS documentation is held will be conducted by the VC of Finance and Treasurer in January 2021. The intent is to review



Potomac Valley Swimming Finance Report as of 31-Dec-2020

all documents being stored, assess their retention schedules per Federal, state, and local laws and regulations, and remove for disposal those that exceed their retention periods and are not needed for the conduct and effective operation of the LSC.

Finance Committee

Ellen Colket - Chair	Sophia Heilen - Athlete
Kim Bullers	Bridget O'Shaughnessy – Athlete *
Alan Goldblatt	Tom Ugast
Selah Dean – Athlete	*Transitioning off due to relocation

Goal for 2021

1. Perform a review of policies that further serve to protect the LSC and manage its exposure to financial risk. These include policies surrounding:
 - Long-term contracts or leases
 - Loans or lines of credit
 - Capital purchases
 - Disposition of donated equipment
 - Insurance requirements and reviews
 - Record retention
 - Gift acceptance
2. Continue to actively build and preserve the financial resources necessary to support the accomplishment of our LSC's mission, both for the short and the long term.
3. Work with Finance Committee and Athletes to assess the needs and benefits of an athlete endowment fund.

Respectfully submitted,

Ellen Colket
Vice Chair Finance
Potomac Valley Swimming
15-Dec-2020



PVS 2020 - 2021
Actuals as of 31-Dec-2020

	2020-2021 Budget	As of Dec '20	As of Dec '19
Income			
Registration - Athletes			
Athlete Registration Income	782,000	557,336	943,470
Flex to Prem Athlete Reg Income	20,520	3,680	9,720
USA Swimming - Athlete Reg	-529,730	-390,138	-653,478
Flex Registration Income	24,600	33,840	25,120
USA Swimming - Flex Reg	-12,300	-16,920	-12,600
Seasonal Registration Income	380	0	0
USA Swimming - Seasonal Reg	-300	0	0
Total Registration - Athletes	285,170	187,798	312,232
Registration - Non Athletes	0		
Non Athlete Regist Income	56,580	28,224	40,424
USA Swimming - Non Athlete Reg	-56,580	-27,776	-40,176
Total Registration - Non Athletes	0	448	248
Registration - Clubs	0		
Club Registration Income	5,000	2,600	4,600
USA Swimming - Club Regist	-3,500	-1,820	-3,080
Total Registration - Clubs	1,500	780	1,520
Associate Club Reg Fee	0	0	0
PVS Meet Entries	0		
PVS Meet Entry Income	277,970	7,650	161,120
Athlete Surcharge		1,245	
Outreach PVS Entry Refund	-100	0	-75
Total PVS Meet Entries	277,870	8,895	161,045
Splash Fees	57,080	13,848	59,288
Open Water Event	5,000	0	0
Sanction Fees	0	0	0
LC Zone Fees	91,370	0	0
Equipment Rental Income	7,650	4,121	2,234
Diversity Select Camp	0	0	0
Fines	500	0	0
Miscellaneous Income	6,300	0	2,500
Dividend Income	6,000	1,964	2,495
Interest Income	900	21	163
Cap Gain/Loss (Unrealized)	0	16,027	11,673
Cap Gain/Loss (Realized)	0	6,921	1,286
Total Income	739,340	240,823	554,684



PVS 2020 - 2021
Actuals as of 31-Dec-2020

	2020-2021 Budget	As of Dec '20	As of Dec '19
Expense			
Total Emergency Relief	0	0	0
PVS Meets	0		
Meet Management Fees	56,870	1,154	37,600
Pool Rent	263,080	18,600	72,045
Hospitality	32,580	281	12,731
Meet Support & Other Expenses	29,990	2,637	2,044
Total PVS Meets	382,520	22,672	124,420
Open Water Event	14,000	0	0
Officials Support	0		
Officials USA Registration	20,992	20,992	20,462
Background Screening	2,800	1,074	667
Officials Apparel/Supplies	3,200	0	2,765
Clinics	200	0	165
Officials Misc Expenses	500	0	40
Evaluators	3,250	0	0
Officials Travel & Stipends			
LSC Championship Meets	2,250	0	0
Officials Travel & Stipends - Other	44,600	1,765	4,246
Total Officials Travel & Stipends	46,850	1,765	4,246
Total Officials Support	77,792	23,831	28,345
Equipment Operations	0		
Equipment Storage	12,000	4,000	1,600
Meet Equip Purchases	5,000	0	2,233
Equip Suppl/Maint/Repairs	3,000	152	333
Equipment Property Tax	0	0	-
Depreciation & Ins - Meet Equip	1,000	442	1,347
Total Equipment Operations	21,000	4,594	5,513
Lifetime & Registrar USA Registrar	1,128	1,064	62
LC Zones	104,550	0	0
LC Zones Coaching	6,990	0	0
Athlete Travel Assistance	109,600	17,500	0
Meetings/Conf/Seminars	4,000	0	22,012
Other PVS Programs	0		
Governance & Strategic Planning	500	0	0
Total Other PVS Programs	500	0	0
Diversity, Equity, & Inclusion Program	13,000	0	2,500
Safe Sport Program	2,800	0	1,207
Outreach Registration	200	10	70
Club & Coach Development	2,500	0	0



PVS 2020 - 2021
Actuals as of 31-Dec-2020

	2020-2021 Budget	As of Dec '20	As of Dec '19
Athlete Awards & Grants	1,000	0	0
Equipment Grant	0	0	0
Computer Expenses & Equip	4,500	1,128	629
Office Supplies	300	0	0
Postage & Delivery	250	0	0
Home Office & PVS PO Box	2,000	704	817
Advertising & Promotion	750	0	0
Bank Service Charges	50	0	0
Merchant Fees/QB & PP	2,800	372	478
Outside Contractor Services	7,500	2,400	3,690
Accounting - Audit/Review	12,250	4,000	3,500
Professional Services	750	0	9,999
Employee Salaries	130,000	43,280	33,198
Payroll Taxes	0		
Medicare Tax	1,885	628	481
Social Security Tax	8,060	2,683	2,058
Total Payroll Taxes	9,945	3,311	2,539
Payroll Expenses - QB	500	53	58
Penalty Expense	0	0	0
Investment Advisory Fee - RBC	1,700	664	459
Interest Expense	0	0	0
Uncollectible accounts	0	0	0
Depreciation Expense -Office Eq	0	0	0
Total Expenses	914,875	125,583	239,496
Operating Surplus (Deficit)	(175,535)	115,240	315,188



Webmaster's Report

January 2021 Board Meeting

Website Transition to TeamUnity - Status Update

I selected Kelly Rowell as the PVS Website Transition Manager to help me in this task. She manages all the Officials pages on the current PVS website and has experience in updating TeamUnity websites. On December 14, Kelly and I met with Onboarding Coach from Team Unity to discuss the site and plan the content migration.

TeamUnity reported that the content migration is complete. Thousands of files were migrated and the migration subcontractor left quite the pile of debris. Verifying that all the content was migrated and cleanup of those files as well as design of the website has begun but will be a long process.

One downside found so far with the TeamUnity website is the manner of giving individuals access to create/edit content. On the current site, individuals have permission to areas of the website. For example, the Officials Committee has access to edit the dozens of pages in the Officials area of the site. On the TeamUnity site, edit permission must be done on a page-by-page basis. This makes it more difficult to share access in the manner the Board envisioned.

In addition to working on the transition, I am becoming more familiar with the features and the TeamUnity user interface.

Tim Husson
Webmaster
webmaster@pvswim.org

PVS Mission Statement

PVS Supports and promotes excellence for all through competition, education, innovation and leadership

PVS Vision Statement

PVS: Leadership and excellence in and out of the pool

Proposed Change to Policies & Procedures
Athlete Representation on the PVS Competition Committee

January 2021

Changes from the original August 2020 proposal are in dark blue.

As adopted by the Board on January 18, 2021

Purpose: Define the athlete membership of the Competition Committee

Current P&P: The Competition Committee is responsible for developing and coordinating an overall swimming program for all levels of swimming in the LSC, including Senior and Age Group programs. The members of the Competition Committee shall consist of the Senior Vice Chair, Age Group Vice Chair, the Coach Representatives, the Zone Technical Planning Representative, and all USA Swimming coach members of PVS Clubs, and a sufficient number athletes so as to constitute at least 20% of the voting membership of the committee. Each member shall have voice, but only the elected Coach Representatives, two at-large coaches appointed by the General Chair, and one representative from each member club shall have voting privileges. The Senior Vice Chair or Age Group Vice Chair, whoever is senior in term, shall serve as the chair of this committee and shall report to the Board of Directors.

Discussion: The current policy does not define how many athletes, other than the vague “at least 20%” nor who they are. **This proposal is to provide a documented way of achieving the required athlete representation on the Competition Committee.**

Each club gets to designate, if they attend the meeting, who their voting non-athlete representative will be. This proposal will give each club the opportunity to designate one voting athlete representative if they attend the meeting. By virtue of the votes for the four coach board members, coaches still have a majority of the votes on the committee.

Having to appoint 12 specific athletes to the committee to achieve the 20% threshold does not seem consistent with allowing each club to designate their voting non-athlete member on a meeting-by-meeting basis.

Proposed Change: The Competition Committee is responsible for developing and coordinating an overall swimming program for all levels of swimming in the LSC, including Senior and Age Group programs. The members of the Competition Committee shall consist of the Senior Vice Chair, Age Group Vice Chair, the Coach Representatives, the Zone Technical Planning Representative, and all USA Swimming coach members of PVS Clubs, and a sufficient number **of** athletes so as to constitute at least 20% of the voting membership of the committee. Each member shall have voice, but only **the Senior Vice Chair, the Age Group Vice Chair, the two** elected Coach Representatives, ~~two at-large coaches appointed by the General Chair, and one~~ **non-athlete** representative **from each member club, and one athlete representative** from each member club shall have voting privileges, **if a member in good standing.** The Senior Vice Chair or Age Group Vice Chair, whoever is senior in term, shall serve as the chair of this committee and shall report to the Board of Directors.