Potomac Valley Swimming Board of Directors Overlee Community Center April 8, 2019

- Attendance Tom Ugast, Ellen Colket, Tim Husson, Mark Faherty, Rob Green, Blair Piddington, Evan Stiles, Carolyn Kotarski, Greg York, Kurt Thiel, Sumie Emory.Via phone: Lauren Eldridge, Jack Neill, Rich McMillen, Erik Collins, Jessica Fry
- The meeting was called to order at 7:00 pm by Tom Ugast, General Chair
- Establish a Quorum There are a sufficient number voting board members in attendance to conduct business.
- Approval of Minutes Motion to approve the March minutes, seconded and tabled
 - Tim Husson, requested the opportunity to review and submit updates to the minutes previously submitted.
 - Motion to table the approval of the March Minutes until they have been sufficiently reviewed, seconded and approved.
- Report of Officers
 - o <u>Operations</u>
 - o Financial: <u>Treasurer's Report</u>, <u>Budget Report</u>
- New Business
 - o Financial Report
 - Interim Report Ellen sent out the Treasurer Report Sunday for all to review.
 - The final audit report will be returned to PVS within the week. Ellen reported that everything was done in accordance IRS regulations.
 - A comparison between Sept March this year/last year was produced; Ellen feels we are well in line and feels good about where we are at this time.
 - Projection where do we see ourselves? Is there anything significant that will change and affect the 18-19 budget between now and August 31.
 - We will leave the budget as it is and project.
 - 2019-2020 Budget In February we introduced the budget, then in March we came up with final numbers for the budget. Tonight we will finalize so we can present to HOD in May.
 - Ellen's biggest concern involved the PVS hosted meet. The short course Open meets are our largest money earners. However, the rest of the PVS hosted meets (Distance, 18 & U Qualifiers and all three SC Champ meets) lose money.
 - This is not a sustainable model in the long run.
 - Ellen suggests we increase the fees for all of the Championship meets (SC Junior & Senior Champs, JO's, LC Open, LC 12 &U and LC 13 & O). Currently the entry fees are \$8 for an individual entry. By raising the fees to \$10, we will see an additional \$19K in revenue, by raising to \$12 per event we will see an additional \$38K.

- When looking at other LSC's it was noted that some make of the difference by charging a fairly hefty swimmer surcharge.
- After some discussion, it was decided that we will propose an increase to the SC and LC Championship meets entry fees to \$10 per individual entry.
- Ellen reviewed the early numbers, looking towards the Quad budget.
- She noted PVS just renewed a Bag Tag contract, greater rebate and discount to clubs. Their logo will be added to the PVS website.
- The question was asked; When you have an athlete swimming the 1650, but want a 1000 split, that counts as two entries, but do we charge twice? The coaches and Tim feel since this is an occurrence that only happens a "minimal" number of times per year, that it continues to count as one entry.
- Safety Report Kurt sent out a Safety Report for the Board to review.
 - Ellen commented that given the size of our LSC she was surprised at the low number of Report of Occurrences we have. Kurt stated that historically, PVS has less incidents than in other areas.
 - Concussion protocol information still needs to be added to the website.
- EZ Diversity Clinic Update Rob Green reported; There are 93 total applicants (athletes and 3 coaches) for the camp. PVS had 31 apply to go to the camp, 17 are eligible (the rest did not complete the application process something missing). Rob expects that we will fill the camp, 48 athletes is the max number. There will be 4 from PVS. Rob will send out the ballot to the D&I committee to vote on the athletes.
- Meet Director's Clinic Wednesday, April 10, 7:00 pm, Tim and Paris will be hosting an online Meet Director's clinic. It has been at least 4 years since the last one. There are new financial reports, requirements for submitting meet announcements, pre meet backups, volunteers, and anything else that is important.
 - There are currently about 14 signed up for the clinic.
- Governance & Elections There are four Board positions to be voted on at HOD; General Chair, Finance, Diversity & Inclusion and Senior Chair.
 - How do we feel the "empty" positions if one is vacated through elections? The general chair will appoint someone to fill that position for the remainder of that term.
- PVS Championship Meet updates The biggest issue was parking and will continue to be an issue if we still stay at University of Maryland.
 - JO's meet went well. Didn't hear too many issues. Relays went well at night.
 - Jr/Sr Champs parking the biggest issues, how do we work with UMD. There
 really are not any other facility options for a high quality meet.
 - Greg commented that his parents were "ok" with the parking. They didn't like it, but understood it was what it was.
 - Tom said he thinks we will be able to work with parking and make it a little better.
 - Evan commented on the issue of getting timers at Junior Champs.
 - Need to continue to work on this. How other LSC has done it and what works.
- Old Business –

- Mark commented on the Concussion Training and feels we need to get the officials on board. The more that have it the better. This training will likely become required by insurance.
- As a board we want all coaches and all officials to take this training online.
- We are endorsing that Officials have this training prior to registering for the 2020 season. There are no fees for the training it will just take about 30 min of their time.
 - Motion to require Officials to include the concussion training as part of their certification prior to the 2020 season, seconded and approved.
 - Rich McMillen will take this to the Officials Committee meeting on Wednesday.
- Adjourn- See you at HOD in May.