

YORK SWIM CLUB
Presents
HALLOWEEN MINI INVITATIONAL
OCTOBER 11-12 2008

SANCTIONED BY UNITED STATES SWIMMING THROUGH
POTOMAC VALLEY SWIMMING

Sanction # PVI-09-05

Meet Director:	Nancy Monaghan monaghans@gmail.com 703-222-1244 14904 Kamputa Drive Centreville, VA 20120
Club Officials Chairman:	Ben Holly BHolly6275@aol.com
Meet Location:	Cub Run Recreation Center 4630 Stonecroft Blvd, Chantilly VA 20151
Schedule:	Warm ups 1:00-1:30pm First Event 1:40pm
Awards:	Ribbons will be awarded from 1 st thru 10 th place for individual events, and 1 st thru 3 th place for relay events. Trick or Treat heat awards will be given to the winner of each individual heat.
Eligibility:	Open to all INVITED Potomac Valley Swimming registered athletes on the following teams. York, MACH, PM, MAKO, OCCS and Riptide. Athletes must be in good standing with USA Swimming and their respective LSC.. <u>It may be necessary to eliminate relays if the entries are too large.</u> Athletes shall compete at the age attained on the first day of meet.
Swimmers with a Disability:	PVS and host clubs along with their Meet Directors are committed to the Inclusion Policy as adopted by the BOD . Athletes with a disability are welcomed and are asked to provide advance notice of desired accommodations to the Meet Director. The athlete (or the athlete's coach) is also responsible for notifying the session referee of any disability prior to the competition.

Rules:	Current USA Swimming rules shall govern the meet. All events are timed finals. A contestant may enter no more than three (3) individual events per day .
Warm ups:	The prescribed PVS Warm-up procedures and safety policies will be followed.
Admission:	There is no admission charge.
Officials:	Officials assigned to this meet should sign in at the recording table 10 minutes before the start of the warm-ups. Certified officials who have not been contacted and would like to volunteer should contact Ben Holly at 703-764-3153 or BHolly6275@aol.com , or speak with the deck referee at the meet.
Timers:	The host club will provide at least one timer per lane. Participating clubs are requested to provide at least one timer every session the team participates in proportion to their entries. Upon submission of the meet entry, clubs will be notified of the number of timers to be provided. Acceptance of the club entry is based upon compliance with the above..
Deck Entries:	Deck entries are \$10.00 per individual event and must be submitted <u>with payment</u> no later than 15 minutes prior to the first event of each session. No new heats will be created. First come, first served.
Entry Fees:	\$5.00 per individual event, \$12.00 for each relay. Make checks payable to "YORK SWIM CLUB".
MEET ENTRY PROCEDURES:	<p>General Instructions: Entries may be submitted (1) manually, (2) by disk, (3) via email. The following general instructions apply regardless of method chosen.</p> <ul style="list-style-type: none"> • ALL ENTRIES MUST BE RECEIVED BY 5:00PM, TUESDAY September 30th NO LATE ENTRIES ACCEPTED • Important: The above date is the deadline for clubs to submit their entries to the Meet Director. Therefore, clubs usually set an earlier deadline to receive entries from their swimmers. Check with your club for this information. • ENTRY FEES: \$5.00 per individual event, \$12.00 for each relay. • Make checks payable to "YORK SWIM CLUB". • Send entries and checks to Nancy Monaghan 14904 Kamputa Drive Centreville, VA 20120 :

- **Email:** monaghans@gmail.com
- **Federal Express /Overnight:** Nancy Monaghan 14904 Kamputa Drive Centreville, VA 20120

- Entry fees are due with each club's meet entry. Unpaid fees will be reported to the PVS Administrative Office at the conclusion of the meet. No further entries will be accepted from clubs for future meets until all entry fees are paid in full by the club to the meet director

- Relays - Relay cards go directly to the timer in your assigned lane. For award purposes, **PRINT CLEARLY** the names of the relay members on the back on the relay card.

- Any club that enters an unregistered athlete, falsifies an entry in any way, or permits an unregistered coach to represent them will be fined the sum of \$100.00; no further entries will be accepted from the club/team until said fine has been paid.

- **Optional:** Before preparing your entries, events for this meet can be downloaded and then imported into team manager (go to team manager/file/import/meet events).

- **Manual Entries**

- For unattached swimmers not affiliated with a USA Swimming club, entries must be provided manually. Provide a list of events, times (if applicable), copy of USA Swimming Registration card, contact information, and a check for the total amount of the entries.

- Manual entries from clubs must be submitted on the PVS [master entry sheet](#). Also submit a completed ["entry cover sheet"](#). Signature and phone number of a club official must be included with entry for validation of entries. Teams entering 5 or more athletes in this format will need to pay a \$1.00 surcharge per swimmer.

- Forward to the address listed above in the General Instructions.

- **Disk Entries**

- Submit the Hy-Tek commlink II file with an ["entry cover sheet"](#). Attach the team manager meet entry report files, one by swimmer and one by event. Include

the name, phone number, and email address of club representative submitting the disk.

- Forward to the address listed above in the General Instructions.

- **E-mail Entries**

- Attach the "meet entries" export file from Hy-Tek Meet Manager. Also attach a meet entry report by swimmer and a meet entry report by event. Create these reports in Team Manager and save as Word for Windows files.

- In body of e-mail, give entry numbers (girls, boys, relays, total) and contact information (e-mail, phone, officials contact).

- Submit entries to the Meet Manager, Nancy Monaghan at nancy@yorkswim.com . In the subject heading please indicate "Halloween Mini Invitational - ####" with the club's initials substituted in place of the number symbols. If the club is submitting entries from more than one location, please add the location to the heading with the club initials. **Check payments must be received at the address listed above prior to the start of the meet.**

- Meet Directors are requested to acknowledge receipt by return e-mail within 24 hours. Clubs submitting entries that do NOT receive an acknowledgment should contact the Meet Director by other than e-mail to confirm receipt.

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Session 1		
Saturday, October 11		
Warm-up: 1:00 - 1:30pm		
Events 1:40pm		
Girls Event#	Event	Boys Event #
1	8 years old 100 yard Freestyle Relay	2
3	7 & under 100 yard Freestyle Relay	4

5	8 years old 25 yard Backstroke	6
7	7 years old 25 yard Backstroke	8
9	6 & under 25 yard Backstroke	10
11	8 years old 25 yard Breaststroke	12
13	7 year old 25 yard Breaststroke	14
15	6 & under 25 yard Breaststroke	16
17	8 year old 25 yard Butterfly	18
19	7 & under 25 yard Butterfly	20
21	8 years old 25 yard Freestyle	22
23	7 years old 25 yard Freestyle	24
25	6 and under 25 yard Freestyle	26

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Session 2 Sunday, October 12 Warm-up: 1:00 - 1:30pm Events 1:40pm		
Girls Event#	Event	Boys Event#
27	8 year old 100 yard Medley Relay	28
29	7 & under 100 yard Medley Relay	30
31	8 years old 50 yard Backstroke	32
33	7 & under 50 yard Backstroke	34
35	8 years old 50 yard Breaststroke	36
37	7 & under 50 yard Breaststroke	38
39	8 years old 50 yard Butterfly	40

41	7 & under 50 yard Butterfly	42
43	8 year old 50 yard Freestyle	44
45	7 & under 50 yard Freestyle	46